

STATE OF OHIO
DEPARTMENT OF ADMINISTRATIVE SERVICES
GENERAL SERVICES DIVISION
OFFICE OF PROCUREMENT SERVICES
4200 SURFACE ROAD, COLUMBUS, OH 43228-1395

AMENDMENT FOR CHANGE
AMENDMENT NO. 1

TO: OHIO DEPARTMENT OF EDUCATION
FROM: ROBERT BLAIR, DIRECTOR, DEPARTMENT OF ADMINISTRATIVE SERVICES
SUBJECT: COMPETITIVE SEALED PROPOSAL - OHIO FORMATIVE INSTRUCTION MODULES AND PROFESSIONAL DEVELOPMENT – RACE TO THE TOP (RTTT)

Attached are pages 1 and 9 to 15 to this contract. Remove these pages from the existing contract and replace with the attached pages on the effective and/or revision date.

This amendment is issued to update contract analyst, re-allocate funds for Professional Development Materials and Training (year 1), and to re-paginate pages 9 to 15.

All other prices, terms and conditions remain unchanged.

Questions regarding this Amendment and/or the Requirements Contract may be directed to:

Therese Gallego
therese.gallego@das.state.oh.us

This amendment, the main Requirements Contract and any additional amendments thereto are available from the DAS website at the following address:

<http://www.ohio.gov/procure>

Affected Contractor(s):

7312

Battelle for Kids (BFK)
1160 Dublin Rd., Suite 500
Columbus, OH 43215

mpeters@battelleforkids.org



STATE OF OHIO
DEPARTMENT OF ADMINISTRATIVE SERVICES
GENERAL SERVICES DIVISION
OFFICE OF PROCUREMENT SERVICES
4200 SURFACE ROAD, COLUMBUS, OH 43228-1395

MANDATORY USE CONTRACT FOR: OHIO FORMATIVE INSTRUCTION MODULES AND PROFESSIONAL DEVELOPMENT – RACE TO THE TOP (RTTT)

CONTRACT NUMBER: CSP902612

EFFECTIVE DATES: 08/12/11 TO 08/31/14

The Department of Administrative Services has accepted Proposals submitted in response to Request for Proposal (RFP) No. CSP902612 that opened on June 20, 2011. The evaluation of the Proposal responses has been completed. The Offeror listed herein has been determined to be the highest ranking Offeror and has been awarded a Contract for the services listed. The respective Proposal response including, Contract Terms & Conditions, any Proposal amendment, special Contract Terms & Conditions, specifications, pricing schedules and any attachments incorporated by reference and accepted by DAS become a part of this Services Contract.

This Requirements Contract is effective beginning and ending on the dates noted above unless, prior to the expiration date, the Contract is renewed, terminated, or cancelled in accordance with the Contract Terms and Conditions.

This Requirements Contract is available to the Ohio Department of Education as applicable.

The agency is eligible to make purchases of the contracted services in any amount and at any time as determined by the agency. The State makes no representation or guarantee that department will purchase the volume of services as advertised in the Request for Proposal.

Questions regarding this and/or the Services Contract may be directed to:

*Therese Gallego, CPPB
therese.gallego@das.state.oh.us

This Requirements Contract and any Amendments thereto are available from the DAS Web site at the following address:

www.ohio.gov/procure

* Indicates change 02/01/12

CONTENT MODULE DEVELOPMENT

Development and Deployment of the eight (8) Formative Instruction Modules. The Work shall include:	
1. FIP oversight leadership and support of the module creation	\$125,000
Help Desk Support for the Modules and On-line Access	Included in FIP support
Migration from the BFK Learning Management System to ODE's new IIS system	Included in FIP support
2. Eight (8) = Content – Specific modules(Grades Pre K-12, English language arts, mathematics, science, and social studies) and associated materials	\$70,000 per Module * 8 = \$560,000
Total	\$685,000

* PROFESSIONAL DEVELOPMENT MATERIALS AND TRAINING

Professional Development Materials, Prep and Delivery	
1. Facilitation Guides	\$31,250
a. FIP Specialist Guide: FIP Foundation modules, includes 15 printed copies	
b. FIP Specialist Guide: Leadership and Coaching modules, includes 15 printed copies	
c. Local Facilitator Guide: made available online; printing is the responsibility of LEAs	
2. Define Strategy for Credentialing Program for FIPS	\$15,000
a. Create competency expectations	
b. Determine observation protocols	
c. Guide process for credentialing	
3. FIPS PD session prep (5) and material creation, session organization and PD delivery	\$60,720
4. PD rollout strategy and support	\$30,360
5. PD rollout material development supporting the rollout strategy	\$51,270
6. Support for and participation in weekly FIPS calls	\$30,360
7. Half-day presentation at monthly FIPS meetings (including materials and prep)	\$20,240
8. FIPS Basecamp and email support	\$10,800
Total	\$250,000

*Indicates change 02/01/12.

YEAR 2 (2012 – 2013)

PROJECT SUPPORT

Manage and development work plan, performance measures and schedules for the Project.	\$240,000
1. Overall project leadership and subject matter expertise.	
2. Project management – project plans, change management, project communication.	
3. Scorecard creation and quarterly updates.	
4. Advisory committee meetings and stipend support.	
Total	\$240,000

COMMUNICATION SUPPORT

Develop communication plan, oversee delivery of Web content, and portal design, research finding and community research to increase understanding and use of formative assessment.	\$17,500
Design materials, Web content, portal design research findings and community outreach documents.	\$17,500
Total	\$35,000

MODULE OVERVIEW

FIP Standard Module Release. BFK's FIP standard modules are charged based on the ADM count for clients. The cost for BFK FIP course run at a retail rate of \$1.50 per student per year, which includes the support structure required to rollout on-line courses. Battelle for Kids is providing a state discount as a result the courses are being charged at \$.67 per student per year. The ADM count at present is approximately 1.8 million students. As part of this Contract once the initial three (3) year term is over, the courses will be migrated to the IIS and ODE will maintain rights to these courses.

Five (5) = Foundations for Formative Instruction Modules and associated materials One (1) = Instructional leaders module and associated materials One (1) = Instruction supervisors module and associated materials	\$1,200,000 Annual Fee Perpetual Licenses after year 3
A Learning Management System (LMS) to host, administer and monitor usage of the on-line modules	Include in the yearly cost.
Additional Hardware, Software and Bandwidth for the increase capacity required to host these items	
Help Desk Support for the Modules and On-line Access	
Migration from the BFK Learning Management System to ODE's new IIS system	
When the project is complete ODE will continue to royalty free access to these seven (7) courses	Already Included
Provide access for all Ohio educators to the on-line formative instruction modules.	
Total	\$1,200,000

*Indicates change 02/01/12.

CONTENT MODULE DEVELOPMENT

Development and Deployment of the 19 Formative Instruction Modules. The Work shall include:	
1. FIP oversight leadership and support of the module creation	\$125,000
Help Desk Support for the Modules and On-line Access	Included in FIP support
Migration from the BFK Learning Management System to ODE's new IIS system	Included in FIP Support
2. 19 = Content – Specific modules (Grades Pre K-12, English language arts, mathematics, science, and social studies) and associated materials	\$70,000 per Module * 19 = \$1,330,000
Total	\$1,455,000

PROFESSIONAL DEVELOPMENT MATERIALS AND TRAINING

1. Develop and deliver Formative Assessment PD (Developing training materials, endorsement criteria, competencies).	
a. FIP Core Content Training Plan	\$8,500
b. FIP Core Content Pilot Plan	\$8,500
c. FIP Core Content 1 Training	\$18,750
d. FIP Core Content 1 Facilitation Training	\$18,750
e. FIP Core Content 2 Training	\$18,750
f. FIP Core Content 2 Facilitation Training	\$18,750
2. Develop and deliver support to formative instruction specialists in central Ohio and regionally. Because the content modules will be grade-level and subject specific, BFK expects to conduct a greater number of pilots, and will organize the feedback sessions by subject for greater clarity in feedback. Pilot participants will be invited to facilitated focus group sessions.	
a. FIP Core Content 1 Pilot Feedback Collection Session (4)	\$75,000
b. FIP Core Content 2 Pilot Feedback Collection Session (4)	\$75,000
c. Revise Core Content Training Plan and Pilot Plan	\$4,000
d. Revise Core Content Facilitation Guide	\$4,000
Total	\$250,000

*Indicates change 02/01/12.

YEAR 3 (2013– 2014)

PROJECT SUPPORT

Manage and development work plan, performance measures and schedules for the Project.	\$240,000
1. Overall project leadership and subject matter expertise.	
2. Project management – project plans, change management, project communication.	
3. Scorecard creation and quarterly updates.	
4. Advisory committee meetings and stipend support.	
Total	\$240,000

COMMUNICATION SUPPORT

Develop communication plan, oversee delivery of Web content, and portal design, research finding and community research to increase understanding and use of formative assessment.	\$17,500
Design materials, Web content, portal design research findings and community outreach documents.	\$17,500
Total	\$35,000

MODULE OVERVIEW

FIP Standard Module Release. BFK's FIP standard modules are charged based on the ADM count for clients. The cost for BFK FIP course run at a retail rate of \$1.50 per student per year, which includes the support structure required to rollout on-line courses. Battelle for Kids is providing a state discount as a result the courses are being charged at \$.67 per student per year. The ADM count at present is approximately 1.8 million students. As part of this Contract once the initial three (3) year term is over, the courses will be migrated to the IIS and ODE will maintain rights to these courses.

Development and Deployment of the 15 Formative Instruction Modules. The Work shall include:	\$1,200,000 Annual Fee
Five (5) = Foundations for Formative Instruction Modules and associated materials One (1) = Instructional leaders module and associated materials One (1) = Instruction supervisors module and associated materials	Perpetual Licenses after year 3
A Learning Management System (LMS) to host, administer and monitor usage of the on-line modules.	
Additional Hardware, Software and Bandwidth for the increase capacity required to host these items.	
Help Desk Support for the Modules and On-line Access.	
Migration from the BFK Learning Management System to ODE's new IIS system.	
When the project is complete ODE will continue to royalty free access to these seven (7) courses.	Already Included
Provide access for all Ohio educators to the on-line formative instruction modules.	
Total	\$1,200,000

* Indicates change 02/01/12.

CONTENT MODULE DEVELOPMENT

Development and Deployment of the 22 Formative Instruction Modules. The Work shall include: 22 = Content – Specific modules (Grades Pre K-12, English language arts, mathematics, science, and social studies) and associated materials.	
1. FIP oversight leadership and support of the module creation.	\$125,000
Help Desk Support for the Modules and On-line Access.	Included in FIP support
Migration from the BFK Learning Management System to ODE's new IIS system.	Included in FIP Support
2. 22= Content – Specific modules (Grades Pre K-12, English language arts, mathematics, science, and social studies) and associated materials.	\$70,000 per Module * 21 = \$1,470,000
Total	\$1,595,000

Note: BFK charged only for 21 modules in year 3 rather than all 22 modules which will be delivered.

PROFESSIONAL DEVELOPMENT MATERIALS AND TRAINING

1. Develop and deliver Formative Assessment PD (Developing training materials, endorsement criteria, competencies).	
a. FIP Core Content 3 Training	\$18,750
b. FIP Core Content 3 Facilitation Training	\$18,750
c. FIP Core Content 4 Training	\$18,750
d. FIP Core Content 4 Facilitation Training	\$18,750
e. Lessons Learned Wrap up	\$6,000
f. Knowledge transfer with ODE	\$15,000
2. Develop and deliver training and support to formative instruction specialists in central Ohio and regionally.	
a. Revise FIP Core Content Training Plan	\$4,000
b. FIP Core Content 3 Pilot Feedback Collection Session (4)	\$75,000
c. FIP Core Content 4 Pilot Feedback Collection Session (4)	\$75,000
Total	\$250,000
Not-to-Exceed Total Project Cost	\$8,910,000

All costs are in U.S. Dollars.

The State will not be responsible for any costs not identified.

There will be no additional reimbursement for travel or other related expenses.

The Not-to-Exceed Total Project Cost shall be the sum of the year's totals, and includes fiscal years 2012 – 2015.

*Indicates change 02/01/12.

CONTRACTOR INDEX

CONTRACTOR AND TERMS:

OAKS Vendor ID: 73126

Battelle for Kids (BFK)
1160 Dublin Rd., Suite 500
Columbus, OH 43215

CONTRACTOR'S CONTACT(s):

Dr. Mary Peters
Senior Director, Research and Innovation

CONTRACT NO.: CSP902612-1 (08/31/14)

TERMS: Net 30 Days

Telephone: (614) 481-3141, ext. 243
e-mail: mpeters@battelleforkids.org

* Indicates change 02/01/12.

SUMMARY OF AMENDMENTS

Amendment Number	Revision Date	Description
1	02/01/12	This amendment issued to update contract analyst, re-allocate funds for Professional Development Materials and Training (year 1), and to re-paginate pages 9 to 15.

* Indicates change 02/01/12.