

STATE OF OHIO  
DEPARTMENT OF ADMINISTRATIVE SERVICES  
GENERAL SERVICES DIVISION  
OFFICE OF PROCUREMENT SERVICES  
4200 SURFACE ROAD, COLUMBUS, OH 43228-1395

AMENDMENT FOR CHANGE  
AMENDMENT NO. 5

TO: LIMITED DISTRIBUTION – Department of Administrative Services - Fleet Management  
FROM: ROBERT BLAIR, DIRECTOR, DEPARTMENT OF ADMINISTRATIVE SERVICES  
SUBJECT: TERM CONTRACT - FLEET CREDIT CARD SERVICES

As a result of mutual agreement between the state of Ohio and the Contractor, this amendment is issued to renew the subject contract an additional 24 months , effective 07/01/11 through 06/30/13.

Additionally, this amendment updates pages 1-4 of the Contract to reflect required changes to the front page including removal of the old Procurement Services logo and updating the Contract Analyst. The Contractor contact information was also updated.

All other prices, terms and conditions remain unchanged.

Questions regarding this Amendment and/or the Requirements Contract may be directed to:

Dennis Kapenga  
dennis.kapenga@ohio.gov

This Amendment, the main Requirements Contract and any additional amendments thereto are available from the DAS Web site at the following address:

<http://www.ohio.gov/procure>

Affected Contractor(s):

83212  
Voyager Fleet Systems Inc.  
738 Highway 6 South Ste 600  
Houston, TX 77079  
markhess1@usbank.com



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**REQUIREMENTS CONTRACT: FLEET CREDIT CARD SERVICES**

CONTRACT NUMBER: CSP902405

EFFECTIVE DATES: 07/01/05 TO 06/30/07  
Renewal through 06/30/13 \*

The Department of Administrative Services has accepted Proposals submitted in response to Request for Proposal (RFP) No. CSP902405 that opened on 03/30/05. The evaluation of the Proposal responses has been completed. The Offeror listed herein has been determined to be the highest ranking Offeror and has been awarded a Contract for the services listed. The respective Proposal response including, Contract Terms & Conditions, any Proposal amendment, special Contract Terms & Conditions, specifications, pricing schedules and any attachments incorporated by reference and accepted by DAS become a part of this Services Contract.

The agency listed herein is eligible to make purchases of the contracted services in any amount and at any time as determined by the agency. The State makes no representation or guarantee that department will purchase the volume of services as advertised in the Request for Proposal.

This Requirements Contract is effective beginning and ending on the dates noted above unless, prior to the expiration date, the Contract is renewed, terminated, or cancelled in accordance with the Contract Terms and Conditions.

This Requirements Contract is available to the Ohio Department of Administrative Services, Ohio Fleet Management as applicable.

Questions regarding this and/or the Services Contract may be directed to:

Therese Gallego, CPPB  
therese.gallego@das.state.oh.us

This Requirements Contract and any Amendments thereto are available from the DAS Web site at the following address:

<http://www.ohio.gov/procure>

\* Indicates that the Contract expiration date has been extended through 06/30/13

\*\* The Contract front page has been updated by removing the old logo and updating the Contract Analyst information

**FLEET CREDIT CARD SERVICES  
 2005-2013 \***

**The Contractor's Fee Structure.** The Contractor shall provide fleet credit card services to the state that would allow agencies, state colleges & universities and some political sub-divisions to purchase fuel and maintenance/repair services, including roadside services.

All service charges are at no cost with the exception of overnight fees; there will be a five (\$5.00) dollars service fee per account for any overnight service requested by the State.

The Contractor will provide the State of Ohio with a one-time sign on cost savings of Fifteen Thousand Dollars (\$15,000.00).

The Contractor's incentive program to the State has two parts that, while calculate separately, are dependent on each other:

**Part I – Performance Volume Incentive which includes the net charge volume for the entire State of Ohio Fleet Program and the average transaction size.**

**VOLUME REBATE PERCENTAGE MATRIX:**

Minimum Annual Sales Volume	Qualified Ticket Size				
	24.00 to 27.99	28.00 to 31.99	32.00 to 35.99	36.00 to 39.99	40.00 and above
<b>\$ 8,000,000</b>	0.110%	0.300%	0.450%	0.560%	0.650%
<b>\$ 11,000,000</b>	0.180%	0.370%	0.520%	<b>0.630%</b>	0.720%
<b>\$ 15,000,000</b>	0.250%	0.440%	0.590%	0.700%	0.790%
<b>\$ 18,000,000</b>	0.310%	0.500%	0.650%	0.760%	0.850%

**Part II – Speed of Payment will be based on the file turn days.**

**FILE TURN INCENTIVE:**

File Turn Days	Rebate	File Turn Days	Rebate	File Turn Days	Rebate
0	0.400%	14	0.260%	28	0.120%
1	0.390%	15	0.250%	<b>29</b>	<b>0.110%</b>
2	0.380%	16	0.240%	30	0.100%
3	0.370%	17	0.230%	31	0.090%
4	0.360%	18	0.220%	32	0.080%
5	0.350%	19	0.210%	33	0.070%
6	0.340%	20	0.200%	34	0.060%
7	0.330%	21	0.190%	35	0.050%
8	0.320%	22	0.180%	36	0.040%
9	0.310%	23	0.170%	37	0.030%
10	0.300%	24	0.160%	38	0.020%
11	0.290%	25	0.150%	39	0.010%
12	0.280%	26	0.140%	40	0.000%
13	0.270%	27	0.130%		

\* indicates that the Contract expiration date has been extended through 06/30/2013

File turn days are calculated by taking the sum of the daily accounts receivable balances for the rebate period divided by the total sales for the same rebate period inclusive of the beginning and ending dates.

The State of Ohio must qualify for both parts of the incentive to receive an incentive payment. The incentive payment will be made on an annual basis to the State.

CONTRACTOR INDEX

TERM: 07/01/2005 - 06/30/2013 \*

BID CONTRACT NO: CSP902405-1 (06/30/13) \*

83212  
Voyager Fleet Systems Inc.  
738 Highway 6 South Ste 600  
Houston, TX 77079

TERMS: Net 30 Days

CONTRACTOR'S CONTACT: Mark Hess \*\*

Telephone: (812) 973-1655 \*\*  
FAX: (812) 973-1222 \*\*  
E-mail: [markhess1@usbank.com](mailto:markhess1@usbank.com) \*\*

PAYMENT ADDRESS:

83212  
Voyager Fleet Systems Inc.  
738 Highway 6 South Ste 600  
Houston, TX 77079

Oaks Item Id: 4725 Fleet Credit Card Services (ea)  
Oaks Item Id: 10409 Fleet Credit Card Services (amt)  
UNSPSC: 84121600

\* Indicates that the Contract expiration date has been extended through 06/30/13

\*\* Indicates an update to the Contractor contact information



SUMMARY OF AMENDMENTS

<b>Amendment Number</b>	<b>Revision Date</b>	<b>Description</b>
5	05/27/11	Issued to extend the Contract by mutual agreement through 6/30/13 and update the front page and Contractor contact information.
4	01/16/09	This amendment is issued to extend the contract date, by mutual agreement between the State of Ohio and Voyager Fleet Systems Inc., through June 30, 2011.
3	05/25/07	This amendment is issued to correct the issue date of Amendment No. 2 from February 9, 2009 to February 9, 2007. The contract renewal date is effective July 1, 2007 through June 30, 2009
2	02/09/09	Renewal effective from 07/01/07 to 06/30/09
1	07/07/05	Include NIGP Code