

STATE OF OHIO
DEPARTMENT OF ADMINISTRATIVE SERVICES
GENERAL SERVICES DIVISION
OFFICE OF PROCUREMENT SERVICES
4200 SURFACE ROAD, COLUMBUS, OH 43228-1395

AMENDMENT FOR CHANGE
AMENDMENT NO. 4

TO: OHIO DEPARTMENT OF ADMINSTRATIVE SERVICES
FROM: ROBERT BLAIR, DIRECTOR, DEPARTMENT OF ADMINISTRATIVE SERVICES
SUBJECT: CONTRACT FOR INSTRUCTIONAL DESIGN AND DELIVERY SERVICES FOR PEOPLESOFT HCM

Attached are pages 3, 4 and 6 to this contract. Remove these pages from the existing contract and replace with the attached pages on the effective and/or revision date.

This amendment is issued to provide additional class room training and transportation costs for trainers.

All other prices, terms and conditions remain unchanged.

Questions regarding this Amendment and/or the Requirements Contract may be directed to:

Patrick Means, CPPB
patrick.means@das.state.oh.us

This Amendment, the main Requirements Contract and any additional amendments thereto are available from the DAS Web site at the following address:

<http://www.ohio.gov/procure>

Affected Contractor(s):

203432
CherryRoad Technologies
301 Gibraltar Drive, Suite 2C
Morris Plains, NJ 07950

Cost Summary

Instructional Design and Delivery Services

CSP901213

UNSPSC Category Code: 86000000, 80101511, 86101810
 OAKS Item Code: 22703

Type of Training	Module	Topic	Estimated Delivery Run Time	Actual delivery time	Cost
Instructor-Led	ePerformance	Administrative Functions for Core Users (300 core users)	4-8 hours	4-8 (no change)	\$47,564
*	ePerformance	Administrative Functions for Core Users (Additional Classes)	24 hours (3 eight-hour classes)		\$9,600
eLearning	ePerformance (offered post-rollout)	General Overview of ePerformance (for 55000 learners)	<10 minutes	50 minutes	\$36,508
		Using ePerformance for Self-Evaluation (55000 learners)	<20 minutes	60 minutes	\$32,971
		Using ePerformance for Third Party Input (55000 learners)	<15 minutes	30 minutes	\$32,971
		Using ePerformance for Performance Management-refresher course (7000 supervisors) (This should be broken into 4 sections @ <=10 minutes each. (Purpose, Competencies, Goals & Objectives, and Workflow)).	<40 minutes	110 minutes	\$16,642

* Indicates new cost summary table with additional classes added.

Type of Training	Module	Topic	Estimated Delivery Run Time	Actual delivery time	Cost
Train the Trainer (create and conduct)	ePerformance (offered pre-rollout)	Two separate materials packets, but taught in one session offered two or three times for 35-50 people: Performance Management Tool for Everyone	4-8 hours	3 hrs	\$40,000
*	ePerformance	Performance Management Tool for Everyone (Additional Classes)	12 Hours (3 four-hour classes)		\$4,800
		Performance Management Tool for Supervisors		(no change)	\$45,104
*		Performance Management Tool for Supervisors (Additional Classes)	24 Hours (3 eight-hour classes)		\$9,600
Job Aides			20-25 job aids	Reduced to 14-19	\$49,459
Travel *Expense for Additional Classes/ Trainers					\$1,400
*Total					\$326,619

OFFEROR'S "NOT TO EXCEED COSTS"

All costs must be in U.S. Dollars.

The State will not be responsible for any costs not identified.

*Indicates new cost summary table with additional classes, transportation costs, and total contract cost added.

SUMMARY OF AMENDMENTS

Amendment Number	Revision Date	Description
4	03/01/13	To provide additional classroom training and transportation costs for trainers.
3	01/31/13	To notify of a revision of the contract cost summary to reflect changes requested by DAS HRD fiscal section.
2	01/16/13	To change the contract cost summary to reflect changes requested by DAS HRD.
1	11/09/12	DAS/HRD and CherryRoad Technologies agreed to increase the number of training hours for the project and to decrease the number of aids for the project. The total cost for the project will not change.