Index No.: DAS020
Contract No.: CSP901213
Eff. Date.: 11/9/12

STATE OF OHIO
DEPARTMENT OF ADMINISTRATIVE SERVICES
GENERAL SERVICES DIVISION
OFFICE OF PROCUREMENT SERVICES
4200 SURFACE ROAD, COLUMBUS, OH 43228-1395

AMENDMENT FOR CHANGE
AMENDMENT NO. 1

TO: OHIO DEPARTMENT OF ADMINSTRATIVE SERVICES

FROM: ROBERT BLAIR, DIRECTOR, DEPARTMENT OF ADMINISTRATIVE SERVICES

SUBJECT: CONTRACT FOR INSTRUCTIONAL DESIGN AND DELIVERY SERVICES FOR PEOPLESOFT HCM

Attached are pages 2-4 and 6 to this contract. Remove these pages from the existing contract and replace with the attached pages on the effective and/or revision date.

This amendment is issued to increase the number of training hours for the project and to decrease the number of aids for the project. The total cost for the project will not change.

All other prices, terms and conditions remain unchanged.

Questions regarding this Amendment and/or the Requirements Contract may be directed to:

Patrick Means, CPPB
patrick.means@das.state.oh.us

This Amendment, the main Requirements Contract and any additional amendments thereto are available from the DAS Web site at the following address:

http://www.ohio.gov/procure

Affected Contractor(s):

203432
CherryRoad Technologies
301 Gibraltar Drive, Suite 2C
Morris Plains, NJ 07950

MUTUALLY AGREED UPON CLARIFICATIONS AND MODIFICATIONS.

CherryRoad Technologies and the Ohio Department of Administrative Services agreed to delivery of 20-25 job aids for a cost of $67,500.00

*DAS/HRD and CherryRoad Technologies agreed to increase the number of training hours for the project and to decrease the number of aids for the project. The total cost for the project will not change.

*Indicates a change in deliverables.

Cost Summary

Instructional Design and Delivery Services

CSP901213

UNSPSC Category Code: 86000000, 80101511, 86101810
OAKS Item Code: 22703

Type of Training	Module	Topic	Estimated Delivery Run Time	Cost
Instructor-Led	ePerformance	Administrative Functions for Core Users (300 core users)	4-8 hours	$47,564
eLearning	ePerformance (offered post-rollout)	General Overview of ePerformance (for 55000 learners)	<10 minutes	$11,481
		Using ePerformance for Self-Evaluation (55000 learners)	*<40 minutes	$18,041
		Using ePerformance for Third Party Input (55000 learners)	<15 minutes	$14,761
		Using ePerformance for Performance Management (7000 supervisors) (This should be broken into 4 sections @ <=10 minutes each. (Purpose, Competencies, Goals & Objectives, and Workflow)).	<40 minutes	$28,702
	Payroll	Retro Pay (for 1000 core users)	<30 minutes	$22,962

*Indicates an increase in minutes of training.

Type of Training	Module	Topic	Estimated Delivery Run Time	Cost
Train the Trainer (create and conduct)	ePerformance (offered pre-rollout)	Two separate materials packets, but taught in one session offered two or three times for 35-50 people: Performance Management Tool for Everyone	4-8 hours	$45,104
		Performance Management Tool for Supervisors		$45,104
***Negotiated cost for 14-19 Job Aids**				$67,500
Total Cost				$301,219

OFFEROR'S "NOT TO EXCEED COSTS"
All costs must be in U.S. Dollars.
The State will not be responsible for any costs not identified.
There will be no additional reimbursement for travel or other related expenses.

*Indicates a decrease in the number job aids needed for the project.

SUMMARY OF AMENDMENTS

Amendment Number	Revision Date	Description
1	11/9/12	DAS/HRD and CherryRoad Technologies agreed to increase the number of training hours for the project and to decrease the number of aids for the project. The total cost for the project will not change.