

STATE OF OHIO
DEPARTMENT OF ADMINISTRATIVE SERVICES
GENERAL SERVICES DIVISION
OFFICE OF PROCUREMENT SERVICES
4200 SURFACE ROAD, COLUMBUS, OH 43228-1395

AMENDMENT FOR CHANGE
AMENDMENT NO. 1

TO: OHIO DEPARTMENT OF EDUCATION
FROM: ROBERT BLAIR, DIRECTOR, DEPARTMENT OF ADMINISTRATIVE SERVICES
SUBJECT: CONTRACT FOR AGENCY CONFERENCE PLANNING AND COORDINATION

Attached are pages 4 and 5 to this contract. Remove these pages from the existing contract and replace with the attached pages on the effective and/or revision date.

This amendment is issued to add invoicing requirements for venue costs and add the Summary of Amendments page.

All other prices, terms and conditions remain unchanged.

Questions regarding this Amendment and/or the Requirements Contract may be directed to:

Therese Gallego, CPPB
therese.gallego@das.ohio.gov

This Amendment, the main Requirements Contract and any additional amendments thereto are available from the DAS Web site at the following address:

<http://www.ohio.gov/procure>

Affected Contractor(s):

213187
PMM Agency
1301 Dublin Road
Columbus, OH 43215
kimberly@pmm-agency.com

CONTRACTOR NOTE ON OTHER SERVICES:

In the services fields, generally the associated costs are varied based on location, venue requirements, union requirements, specs, weight, etc. The Contractor shall work with partnering firms to determine the associates' fees with scope of work for the event. No additional percentage fees are presented/applied to the direct costs for State of Ohio/client. All cost projections and/or forecasts for expenditures, vendors, equipment, staging, etc. are pre-approved in the preproduction planning phases for each event.

*Contractor shall invoice ODE for venue costs without any additional charges or percentage fees.

CONTRACTOR INDEX

CONTRACTOR AND TERMS:

BID CONTRACT NO.: CSP900315-1 (06/30/16)



Minority Business Enterprise (MBE)

213187
PMM Agency
1301 Dublin Road
Columbus, OH 43215

TERMS: Net 30

CONTRACTOR'S CONTACT:

Kimberly Blackwell

Office: (614) 487-1500
E-Mail: kimberly@pmm-agency.com

*Indicates change 10/29/14.

SUMMARY OF AMENDMENTS

Amendment Number	Effective Date	Description
1	10/29/14	To add invoicing requirements for venue costs and add the Summary of Amendments page.

