

STATE OF OHIO  
DEPARTMENT OF ADMINISTRATIVE SERVICES  
GENERAL SERVICES DIVISION  
OFFICE OF PROCUREMENT SERVICES  
4200 SURFACE ROAD, COLUMBUS, OH 43228-1395

AMENDMENT FOR CHANGE  
AMENDMENT NO. 2

TO: ALL STATE AGENCIES, STATE INSTITUTIONS OF HIGHER EDUCATION AND PROPERLY REGISTERED COOPERATIVE PURCHASING MEMBERS OF THE COOPERATIVE PURCHASING PROGRAM OF THE DEPARTMENT OF ADMINISTRATIVE SERVICES, AS APPLICABLE.

FROM: HUGH QUILL, DIRECTOR, DEPARTMENT OF ADMINISTRATIVE SERVICES

SUBJECT: STATE TERM SCHEDULE - OFFICE FURNITURE

Attached are pages 6 and 7 to this contract. Remove these pages from the existing contract and replace with the attached pages on the effective and/or revision date.

This amendment is issued to indicate grammatical correction to Ohio Desk's remit to address.

All other prices, terms and conditions remain unchanged.

Questions regarding this Amendment and/or the Requirements Contract may be directed to:

Maureen McGuire, CPPB  
mo.mcguire@das.state.oh.us

This amendment, the State Term Schedule and any additional amendments thereto are available from the DAS website at the following address:



<http://www.ohio.gov/procure>

Affected Contractor(s):

090977  
Steelcase, Inc.  
1122 Prospect Ave.  
Cleveland, OH 44115  
jmurphy@steelcase.com

063477  
Ohio Desk  
1122 Prospect Ave.  
Cleveland, OH 44115  
dshepka@ohiodesk.com

PAY-DIRECT DEALER INDEX

| P.O.'s To:   |  | Remit To:  | Contractor/Dealer Contact:  |
|--|--|--|---|
| Contract ID: 7771401208-5<br><br>Vendor ID: 135678<br>Office City Express<br>149 Johnson Dr.<br>Delaware, OH 46015 |  | Contract ID: 7771401208-5<br><br>Vendor ID: 135678<br>Office City Express<br>149 Johnson Dr.<br>Delaware, OH 46015 | Andrew Ives<br>Email: <a href="mailto:aives@officecityexpress.com">aives@officecityexpress.com</a><br>Telephone: (740) 363-1765<br>Fax: (740) 363-2746<br> |
| Item Description:  |  | OAKS Category ID:  | Service Counties:   |
| Office furniture   |  | 56101700   | All 88 Counties   |

| P.O.'s To:   |  | Remit To:  | Contractor/Dealer Contact:   |
|--|--|--|--|
| Contract ID: 7771401208-6<br><br>Vendor ID: 063477<br>Ohio Desk<br>1122 Prospect Ave.<br>Cleveland, OH 44115 |  | Contract ID: 7771401208-6<br><br>Vendor ID: 063477<br>Ohio Desk<br>PO Box 931523<br>Cleveland, OH 44193-3003 | Donald P. Shepka<br>Email: <a href="mailto:dshepka@ohiodesk.com">dshepka@ohiodesk.com</a><br>Telephone: (216) 556-8676<br>Fax: (216) 623-0611<br> |
| Item Description:  |  | OAKS Category ID:  | Service Counties:  |
| Office furniture   |  | 56101700   | All 88 Counties  |

| P.O.'s To:  |  | Remit To:   | Contractor/Dealer Contact:   |
|---|--|---|--|
| Contract ID: 7771401208-7<br><br>Vendor ID: 139048<br>Thomas W Ruff & Co.<br>855 Grandview Ave.<br>Columbus, OH 43215 |  | Contract ID: 7771401208-7<br><br>Vendor ID: 139048<br>Thomas W Ruff & Co.<br>P.O. Box 635768<br>Cincinnati, OH 45263-5768 | Dick James<br>Email: <a href="mailto:djames@thomasruff.com">djames@thomasruff.com</a><br>Telephone: (614) 487-4162<br>Fax: (614) 487-8281<br> |
| Item Description:   |  | OAKS Category ID:   | Service Counties:  |
| Office furniture  |  | 56101700  | All 88 Counties  |

| P.O.'s To:  |  | Remit To:   | Contractor/Dealer Contact:  |
|---|--|---|---|
| Contract ID: 7771401208-8<br><br>Vendor ID: 63378<br>W.H. Oswalt Co., Inc.<br>P.O. Box 1241<br>Mansfield, OH 44901-1241 |  | Contract ID: 7771401208-8<br><br>Vendor ID: 63378<br>W.H. Oswalt Co., Inc.<br>P.O. Box 1241<br>Mansfield, OH 44901-1241 | John F. Dye<br>Email: <a href="mailto:jdye@oswaltofficefurniture.com">jdye@oswaltofficefurniture.com</a><br>Telephone: (419) 529-2030<br>Fax: (419) 529-3575<br> |
| Item Description:   |  | OAKS Category ID:   | Service Counties:   |
| Office furniture  |  | 56101700  | All 88 Counties   |

\* To indicate grammatical correction to Ohio Desk's remit to address.

SUMMARY OF AMENDMENTS

| <b>Amendment Number</b> | <b>Revision Date</b> | <b>Description</b>  |
|-------------------------|----------------------|---|
| 2                       | 02/18/08             | To indicate grammatical correction to Ohio Desk's remit to address.   |
| 1                       | 01/11/08             | Indicates corrections made to the delivered & installed first tier discount structure for Answer, Universal Worksurface, Universal Pedestals and for Service Parts; correction made on second tier price structure for Details effective with all orders issued on or after January 11, 2008. |