

STATE OF OHIO
DEPARTMENT OF ADMINISTRATIVE SERVICES
GENERAL SERVICES DIVISION
OFFICE OF PROCUREMENT SERVICES
4200 SURFACE ROAD, COLUMBUS, OH 43228-1395

AMENDMENT FOR CHANGE
AMENDMENT NO. 1

TO: ALL STATE AGENCIES, STATE INSTITUTIONS OF HIGHER EDUCATION AND PROPERLY REGISTERED COOPERATIVE PURCHASING MEMBERS OF THE COOPERATIVE PURCHASING PROGRAM OF THE DEPARTMENT OF ADMINISTRATIVE SERVICES, AS APPLICABLE.

FROM: HUGH QUILL, DIRECTOR, DEPARTMENT OF ADMINISTRATIVE SERVICES

SUBJECT: STATE TERM SCHEDULE - DOCUMENT MANAGEMENT SERVICES

Attached are pages 2, 3 and 4 to this contract. Remove these pages from the existing contract and replace with the attached pages on the effective and/or revision date.

This amendment is issued to indicate updated contact information for Central Business Group.

All other prices, terms and conditions remain unchanged.

Questions regarding this Amendment and/or the Requirements Contract may be directed to:

Cassity Butler
cassity.butler@das.state.oh.us

This amendment, the State Term Schedule and any additional amendments thereto are available from the DAS Web site at the following address:



<http://www.ohio.gov/procure>

Affected Contractor(s):

132999
Central Business Group
10839 Indeco Drive
Cincinnati, OH 45241
drevecky@centralbusinessgroup.com

APPROVED PRODUCTS/SERVICES: Only those vendors, products or services as listed in the price pages, approved by the Office of Procurement Services, may be purchased from this State Term Schedule. Any vendors, prices, terms, conditions, products or services not listed in the approved price sheets are outside the scope of this schedule.

MANDATORY USE CONTRACTS: All General Distribution Contracts (GDC), Limited Distribution Contracts (LDC), Multiple Award Contracts (MAC), and Request For Proposals (RFP) take precedence over this State Term Schedule (STS). This STS is only for governmental entities without a mandatory use contract.

EXCLUDED ITEMS: (State Agencies Only) In accordance with the Ohio Revised Code Sections 5147.07, 4115.31, through 4115.35, 5119.16 and 3304.28 through 3304.33 state agencies are required to purchase through Ohio Penal Industries (OPI); Community Rehabilitation Programs (CRP); Department of Mental Health (DMH) Office of Support Services (Central Warehouse and Pharmacy Services); and Rehabilitation Services Commission (RSC). State agencies must obtain a waiver from OPI, CRP, DMH Central Warehouse or Pharmacy Services, and/or RSC to procure from this schedule.

SPECIAL NOTE: The state of Ohio including but not limited to its agencies, boards, commissions, departments, state universities, state vocational schools, state community colleges of Ohio, and any entity authorized by law to use this State Term Schedule (STS) is not obligated to procure any products or services from this STS. This STS shall not be construed to prevent the state from purchasing products or services using other procurement methods as authorized by law.

NOTICE TO CONTRACTOR/VENDOR: It is the responsibility of the contractor's contact to maintain this State Term Schedule with current information. All updates i.e., telephone numbers contact names, e-mail addresses, tax identification number, prices, and catalogs etc., are required to be processed through the formal amendment authorization process which is initiated by way of a written request from the contractor's contact.

CONTRACTOR INDEX

CONTRACTOR:



132999
Central Business Group
10839 Indeco Drive
Cincinnati, OH 45241

CONTRACTOR'S CONTACT:

Mr. David Revecky
Email: drevecky@centralbusinessgroup.com
Telephone: (513) 891-4430, ext. 283
Fax: (513) 891-7029
Web: www.centralbusinessgroup.com

TERMS: Net 30 Days

DELIVERY: 4-6 Weeks A.R.O.

FOB Destination: freight prepaid

CONTRACTOR'S USAGE AND REVENUE SHARE CONTACT:

Mr. David Revecky
Email: drevecky@centralbusinessgroup.com
Telephone: (513) 891-4430, ext. 283
Fax: (513) 891-7029
Web: www.centralbusinessgroup.com

* Indicates updated contact information.

BASIC ORDER LIMITATIONS

Minimum: \$100.00

Maximum: \$50,000.00 - Agencies should contact Procurement Services when they expect to exceed the Maximum Order Limitation.

Rate Schedule: [Current Price List dated January 1, 2009](#)

CONTRACTOR INDEX

P.O.'s To: Contract ID: 7736400209-1 Vendor ID: 132999 Central Business Group 10839 Indeco Drive Cincinnati, OH 45241		Remit To: Contract ID: 7736400209-1 Vendor ID: 132999 Central Business Group PO Box 643057 Pittsburgh, PA 15264-3057		Contractor Contact: Contact: Mr. David Revecky Email: drevecky@centralbusinessgroup.com Telephone: (513) 891-4430, ext. 283 Fax: (513) 891-7029 Web: www.centralbusinessgroup.com 	
Item Description: Document management services: records conversion, relocation, interfiling, purging, etc.		OAKS Category ID: 81112000		Service Counties: All 88 Counties	

* Indicates updated contact information.

SUMMARY OF AMENDMENTS

Amendment Number	Revision Date	Description
1	09/25/09	To indicate updated contact information for Central Business Group. Contract repaginated.